

TOWN MUNICIPAL COUNCIL MADDUR

No: Mun/CR/2005-06

Dated: 14-10-2005

-: NOTIFICATION:-

Publication of Information u/s 4(b) and Designation of ARO/PRO and
Appealing Authorities u/s 5(1), 5(2) of the Right to Information Act-2005

•1	Particulars of organization, functions and duties of Public Authority	<p>The Municipal Council of Town Municipal Council, Maddur, consists of 23 Councillors elected from the Wards, -- Councillors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President elected from among the Councillors of the Wards. There is also a Vice-President elected from among the Councillors to exercise such powers delegated to him by the President. The Commissioner/Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/Accountant/FDAs/SDAs/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum up gradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programmed sponsored by Govt. etc.,</p>
2	Powers and duties of the Officers	<p>(i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) He /She shall have the powers to grant, give or issue under his signature all licenses and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.</p> <p>(iii) He/She is also empowered to withhold or</p>

		<p>suspend or withdraw such licences if found to be against the interest of public or the Municipality.</p> <p>(iv) He/She has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.</p> <p>(v) He/She can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</p> <p>(vi) He/She can enter into a contract on behalf of the council.</p> <p>(vii) He/She also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</p> <p>(viii) He/She has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</p> <p>(ix) He/She has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</p> <p>(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</p> <p>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</p> <p>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</p> <p>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</p>
3	<p>The procedure followed in the Decision making process, including channels of supervision and accountability:</p>	<p>The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by</p>

		the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<ul style="list-style-type: none"> i) The Karnataka Municipal Taxation Rules 1966, ii) Karnataka Municipalities (Election of Councillors) Rules, iii) The Karnataka Municipalities (President and Vice president) Elections Rules. iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986 v) The Karnataka Municipalities (Accounts) Rules vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966 vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966. viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966. ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977. x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004 xi) The Karnataka Municipalities (Conditions of Service) Rules 1987 xii) The Karnataka Municipalities Accounts Rules 1965. xiii) Bye-laws to regulate buildings. xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes. xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council. xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities. xvii) Records of Births and Deaths of persons within the Municipalities. xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools,

		hospitals, post offices, banks, public offices etc.,
6	A statement of the categories of documents that are held by the Municipality or under its control	<ul style="list-style-type: none"> a) Municipal Assessment Register containing the property details and assessment b) Cash Book Register indicating all receipts and expenditure c) Copies of the sanctioned plan of buildings d) Birth and Death Registers. e) Register of the proceedings of the Municipal Council f) Register containing Assets of the Municipality g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;	A Standing Committee consisting of No. of Councilors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005
9	A directory of its officers and employees	Name & Designation Telephone No. Annexure-A enclosed .

10	The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations;	<p>The remuneration of the officers and officials is furnished below :-</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Name</td> <td style="width: 40%;">Amount</td> </tr> </table> <p style="text-align: center;">Annexure-B enclosed.</p>	Name	Amount																
Name	Amount																			
11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;"><u>Budget</u></td> <td style="width: 33%;"><u>Proposed Expdr</u></td> <td style="width: 33%;"><u>Disbursement</u></td> </tr> <tr> <td colspan="3"><u>(Planwise)</u></td> </tr> </table> <p style="text-align: center;">Annexure-C enclosed.</p>	<u>Budget</u>	<u>Proposed Expdr</u>	<u>Disbursement</u>	<u>(Planwise)</u>														
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<u>(Planwise)</u>																				
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;"><u>Subsidy Progrms</u></td> <td style="width: 33%;"><u>Amt alloted</u></td> <td style="width: 33%;"><u>Beneficiaries</u></td> </tr> </table> <p style="text-align: center;">Annexure-D enclosed</p>	<u>Subsidy Progrms</u>	<u>Amt alloted</u>	<u>Beneficiaries</u>															
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13	Particulars of recipients of concessions, permits or authorizations granted by Municipality	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"><u>Name of the recipient</u></td> <td style="width: 40%;"><u>details of concessions/ Permits granted by Municipality</u></td> </tr> </table> <p style="text-align: center;">NIL</p>	<u>Name of the recipient</u>	<u>details of concessions/ Permits granted by Municipality</u>																
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14	Details in respect of the information, available to or held by it, reduced in an electronic form;	<p>Reduced information in an electronic form is available in the following areas:-</p> <p style="text-align: center;">NIL</p>																		
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	<p>The Municipality has the following facilities to help the citizens for obtaining information.</p> <p style="text-align: center;">NIL</p>																		
16	The names, designations and other particulars of the Public Information Officers;	<p>Name and Designation of the PRO/APRO & Appellate Authority</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">PRO/ARO</th> <th style="text-align: center;">Telephone No:</th> </tr> <tr> <td style="width: 40%;">Name</td> <td style="width: 20%;"></td> <td style="width: 40%;">08232-232600</td> </tr> <tr> <td>Designation</td> <td>Office Manager,</td> <td></td> </tr> <tr> <th colspan="3" style="text-align: center;">Appellate Authority</th> </tr> <tr> <td>Name</td> <td>Smt P.Jayamala</td> <td>08232-232600</td> </tr> <tr> <td>Designation</td> <td>Chief Officer,</td> <td></td> </tr> </table>	PRO/ARO		Telephone No:	Name		08232-232600	Designation	Office Manager,		Appellate Authority			Name	Smt P.Jayamala	08232-232600	Designation	Chief Officer,	
PRO/ARO		Telephone No:																		
Name		08232-232600																		
Designation	Office Manager,																			
Appellate Authority																				
Name	Smt P.Jayamala	08232-232600																		
Designation	Chief Officer,																			
17	Such other information as may be prescribed																			

Chief Officer,

TMC,MADDUR.

Copy to :

1. The Secretary Urban Development Department, Govt. of Karnataka, Bangalore.
2. The Director of Municipal Administration, VV Tower, Bangalore.
3. The Deputy Commissioner, Mandya District, Mandya.
4. Assistant Commissioner, Mandya Sub-Division, Mandya.
5. Tahsildar, Maddur Taluk, Maddur.
6. President/Vice-president of All Municipalities of the Mandya District.
7. Notice Board.

TOWN MUNICIPAL COUNCIL, MADDUR.

Publication of Information U/s 4(b) of the Right to Information Act-2005.

Annexure – A

Sl. No.	Name of the employee	Designation	Telephone No
1	Jayamala .P	Chief Officer	08232-232600
		Office Manager	
2	Nagendra N	R.O	08232-232600
3	K.S.Gangadhar	CAO	08232-232600
4	Mahadevaiah M.	F.D.A	08232-232600
5	Rukminiyamma.R	F.D.A	08232-232600
6	Shankar	S.D.A	08232-232600
7	K.Hanumanthaiiah	S.D.A	08232-232600
8	S.Nagendra	S.D.A	08232-232600
9	Supriya	E.E	08232-232600
10	M.R.Jayanna	J.E	08232-232600
11	B.Rajegowda	J.E	08232-232600
12	K.R.Nagaraju	J.E	08232-232600
13		Accountant	08232-232600
13	B.Venkatesh	J.P(Consultant)	08232-232600
14	H.V.Srinivas	C.O	08232-232600
15	Shekar Kumar	Bill Collector I/c	08232-232600

*Chief Officer,
TMC, Maddur*

TOWN MUNICIPAL COUNCIL, MADDUR.

Publication of Information U/s 4(b) of the Right to Information Act-2005.

Annexure – B

Sl. No.	Name of the employee	Designation	Gross Amount
1	P.Jayamala	Chief Officer	11370.00
2		Office Manager	
3	Nagendra N	R.O	12583.00
4	K.S.Gangadhar	CAO	9327.00
5	Mahadevaiah M.	F.D.A	12086.00
6	Rukminiyamma.R	F.D.A	11372.00
7	Shankar	S.D.A	8167.00
8	K.Hanumanthaiah	S.D.A	9245.00
9	N.Nagendra	S.D.A	7390.00
10	Supriya	E.E	14392.00
11	M.R.Jayanna	A.E	15080.00
12		J.E	
13	K.R.Nagaraju	J.E	11701.00
14		Accountant	
15	B.Venkatesh	J.P(Consultant)	
16	H.V.Srinivas	C.O	7257.00
17	Shekar Kumar	Bill Collector	8233.00
18		Peon	
19	Siddayya	“	6245.00
20	Anjanamma	“	8288.00
21	Byarappa	“	5582.00
22	T.Venkatachala	“	7362.00
23	Jyothi	“	5884.00
24	G.S.Chalvaraju	“	5792.00
25	D.Raju	“	8332.00
26	Krishanaiah	(Ws)	6468.00
27	Narayana	(Ws)	6468.00
28	B.R.Kumar	(Ws)	6408.00
29	S.Srinivas	(Ws)	5399.00
30	T.Chandrashekar	(Ws)	6947.00
31	M.K.Kumar	(Ws)	4374.00
32	G.B.Ningaiah	D-Group	5383.00
33	M.Anthony Das	D-Group	5383.00
34	M.Venkatesh	D-Group	6153.00
35	G.P.Babu	Timescale emp	5112.00
36	E.Nagaraju	“	5796.00
37	C.Krishana	“	3561.00
38	S.Suresh	“	4641.00

Conservancy Establishment

1	Gowramma	Powra karmika	5831.00
2	Chinnathaya	Powra karmika	10101.00
3	Ningamma	Powra karmika	7383.00
4	Jayamma	Powra karmika	8822.00
5	Kaveriamma	Powra karmika	5162.00
6	Kanamma	Powra karmika	7190.00
7	Baneramma	Powra karmika	7190.00
8	Shekar	Powra karmika	5020.00
9	Gangamma	Powra karmika	6225.00
10	Narayana	Powra karmika	6079.00
11	M.C.Jayamma	Powra karmika	5356.00
12	N.Saroja	Powra karmika	5646.00
13	Sathya	Powra karmika	5020.00
14	Papamma	Powra karmika	6079.00
15	Mahadeva	Powra karmika	5501.00
16	Nagamma	Powra karmika	5935.00
17	Ramachandra	Powra karmika	5935.00

*Chief Officer,
TMC, Maddur*

TOWN MUNICIPAL COUNCIL, MADDUR.

Publication of Information U/s 4(b) of the Right to Information Act-2005.

Annexure – C

Sl. No	Budget planwise	Proposed expenditure	Disbursement
1	General administration and collection charges	6846000	1923176
	Public safety	2115000	822876
	Public health & conservancy	3300000	3632352
	Public works	1000000	1051321
	Contribution & grants	350000	184751
	Miscellaneous	2455000	254690
	I Total:-	16066000	7684415
2	Capital accounts	5000000	2616809
3	Extraordinary debt & suspense Account	4465000	285008
	Total:-	9465000	2901817

*Chief Officer,
TMC, Maddur*

TOWN MUNICIPAL COUNCIL, MADDUR

Publication of Information U/s 4(b) of the Right to Information Act-2005.

Annexure - D

Sl. No.	Subsidy programs	Amount allotted	Beneficiaries
1	Micro Enterprises	56315=00	7
2	DWACVA	66666=00	7

*Chief Officer,
TMC, Maddur*